



**To**

**DAeC e.V. Luftsportgerätebüro**  
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**or**  
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**Comotorstr. 5**  
**66802 Überherrn**  
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**Applicant**

Family Name		First name	
Date of birth	Place of birth		
Post code and town			
Street and house number			
Email address			
Licence number		Date of conversion (from/to)	

**Application for conversion of a foreign or military instructor approval without AFF proficiency**

**Process:**

The conversion needs to be registered with an authorised association in advance. All conversions require a competence check by an instructor examiner (Prüfungsrat). The conversion of a foreign or military instructor approval without AFF proficiency to a German instructor approval without AFF proficiency in accordance with §95a LuftPersV is possible under the following conditions:

**Requirements:**

- Valid German Airman's licence for air sports equipment, parachute category
- Valid and current recognised foreign instructor approval without AFF proficiency or valid military Ausbildungsklasse A „Ausbilderqualifikation militärisches Gleitfallschirmspringen“ or military Ausbildungsklasse B „Ausbildungsleiter mil. Gleitfallschirmspringen“
- Where appropriate, membership of the licence issuing body, if required to maintain validity by the body issuing the foreign instructor approval rating.
- Participation in a canopy course recognised by the authorised associations
- Participation in an 8hr first-aid course within the last 24 months.
- Presentation of Skydiving CV (any format)
- At least 300 jumps in the last 60 months
- At least 12 jumps in the last 12 months
- At least 2hrs freefall
- At least 24 months in the sport since acquiring parachuting licence
- Evidence of German language skills
- Successful participation in a competence check
- Agreement to data protection policy
- Assurance declaration by applicant
- Examination and issuing fee



**Documents to be handed in to the authorised associations:**

	#	<b>Conversion of an instructor approval without AFF proficiency</b>	
<input type="checkbox"/>	1	Valid German licence (original)	
<input type="checkbox"/>	2	Valid and current recognised foreign instructor approval without AFF proficiency or valid military Ausbildungsklasse A „Ausbilderqualifikation militärisches Gleitfallschirmspringen“ or military Ausbildungsklasse B „Ausbildungsleiter mil. Gleitfallschirmspringen“ (copy of licence and supplementary notes)	
<input type="checkbox"/>	3	Where appropriate, membership of the licence issuing body, if required to maintain validity by the body issuing the foreign instructor approval rating (copy)	
<input type="checkbox"/>	4	Evidence of participation in a Canopy Flight Course (copy)	
<input type="checkbox"/>	5	Evidence of participation in an 8-hour first aid course (copy)	
<input type="checkbox"/>	6	Skydiving CV (original)	
<input type="checkbox"/>	7	Total number of jumps (please enter):	
<input type="checkbox"/>	8	Number of jumps in the last 12 months (please enter):	
<input type="checkbox"/>	9	Total freefall time (please enter):	
<input type="checkbox"/>	10	Time in the sport (please enter):	
<input type="checkbox"/>	11	Exam certificate 20 for instructors (German/English) (original)	
<input type="checkbox"/>	12	Handout for sample lesson (German/English) (original)	
<input type="checkbox"/>	13	Answer sheet from written exam for instructors (German/English) (original)	
<input type="checkbox"/>	14	Language skills <input type="checkbox"/> German	
<input type="checkbox"/>	15	1 passport sized photo (optional, but advised for easier identification)	
<input type="checkbox"/>	16	Agreement to use of personal data (original)	
<input type="checkbox"/>	17	Fee in accordance with the schedule of fees of the authorised associations (bank transfer)	

**Declaration of the Instructor Examiner (Prüfungsrat):**

The candidate meets all the requirements and has successfully completed a competence check:

yes  no

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Instructor Examiner (Prüfungsrat) (Name, signature and licence number)

**Application and assurance declaration by applicant:**

I hereby apply for conversion of my foreign or military instructor approval without AFF proficiency and its issue.

I confirm that I have not applied for a conversion of my instructor approval without AFF proficiency in the past and I have not failed to obtain such conversion. I confirm I am not currently subject of any criminal investigations.

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Applicant (name, signature and licence number)